



oceania media

PUBLISHERS OF



DIRECTORY BOOKING FORM - INDIVIDUAL

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Client details:

Individuals Name:

Occupation / Organisation:

Address:

Postal address for account: if different from above

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Website:

Phone: Email:

Fax: Mobile: Business Phone:

Short personal blurb
(50 words or less):

Image specifications:

Length of publication:

1 year at \$500.00 6 months at \$250.00

Cost per placement:

\$

Design fee (if any):

\$

Total \$

Number of placements:

.....

NB: All prices exclude GST + Agency Commission (if any)

I/we confirm our instructions for the purchase of advertising space in the specified publication. I/we accept responsibility for the supply and associated costs of the advertisement and agree to comply with the specifications as contained herein. I/we accept that Oceania Media Limited will invoice us directly and that payment in full is strictly required on the 20th day of the month following invoice. I/we acknowledge that as purchaser we will be liable for any costs incurred in the recovery of any outstanding amounts not paid in accordance with these terms and conditions. I/we acknowledge that a late payment penalty of 5% per month will apply to any amount outstanding from the 20th day of the month following invoice. Notes: Every care is taken to guarantee insertion of advertisements. Should however the advertisement or part of the total media purchase miss insertion, it will be run in a future issue. Should the publication run late due to situations beyond our control, the publisher will not be held responsible. No discussions of financial remuneration or reductions from the payable amount will be entered into. Any additional charges or costs incurred in the collection of debts will be charged directly to the customer in all things. While all care will be taken, no liability will be accepted for any loss by omission, alteration or misplacement, the publisher expressly disclaims all and any liability for any action by any person(s) that may arise against the advertiser. Verbal agreements will not be recognised unless clearly endorsed under the Special Instructions, or notified in writing. Advertisement bookings will only be accepted with this signed agreement, or agency insertion. Oceania Media Limited reserves the right at its absolute discretion to refuse any advertisement and no charges will apply following such refusal. The advertisement cost and payment relates solely to the advertising space booked. Any editorial space provided by Oceania Media Limited is at our discretion. While we will do our utmost to ensure the editorial is accurate and supportive of the advertiser, we reserve the right to maintain editorial license. All required editorial information and photos/images linked with advertising must be submitted by deadline as specified by publisher and/or editor. Maximum word counts and photo numbers for editorial that is sold as part of an advertising package: Quarter Page: 150 words, 1 photo. Half Page: 300 words, 1-2 photos. Full Page: 650 words, 1-3 photos. Refer to our website www.spasifik.co.nz for full explanations of our terms and conditions.

Signed by Oceania Media Limited:

Full name of authorised signatory for advertiser:

Position:

Signature of authorised advertiser:

Date: